



interflex.



# It's Never Been Easier!

Time Recording and Time Management  
with the IF-6040 Time System



  
ALLEGION™

# Our Solutions at a Glance

Access		Time	
 Access Control	 Biometric Recognition	 Time Recording	 Time Management
 Offline Solutions	 Security Control Center	 Personnel Scheduling	 Demand Forecasting
 Video Surveillance (CCTV)	 Visitor Management	 Productivity Analysis	 Automatic Schedule Optimization

Mobile Data Recording	Employee Self-Service	Workflow Optimization	Controlling + Reporting
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## “Customized Solutions for State-of-the-Art Access Control and Time Recording”

**You want to move your business forward**

Your goal is to increase the security of your company's access points and to efficiently manage working time as a resource. To do this, you need a partner that you can completely trust. You are not looking for a product - you are looking for the right solution. What you need is a complete, no-worries service that will steer you through the entire process, from consultation right through to system maintenance. One of our strengths is our ability to identify your requirements and work with you to develop a customized solution.

**You require flexibility and efficiency**

Would you like to integrate existing components while simultaneously meeting multiple time management and access security requirements? If you do not want to replace existing hardware for access to your business or for recording working times, our interfaces offer a range of options for fast and easy integration. We also include a large number of modules in your solution, such as visitor management or a security control center.

**You demand high standards of a modern system**

In line with the trend for digitalization, you are aiming for total simplicity and convenience for your internal processes. Solutions for smartphones, employee self-service and smart visitor management will help you to take the load off your employees and give them more time for other tasks.



**You insist on quality**

We use a quality management system certified by TÜV Rheinland and are ISO9001:2008-compliant. Whether you have 50 or 100,000 employees, we have been leaders in the field of access control and time recording for more than forty years and will continue to rise to your challenges in the future.

  
Bernhard Sommer  
General Manager Interflex

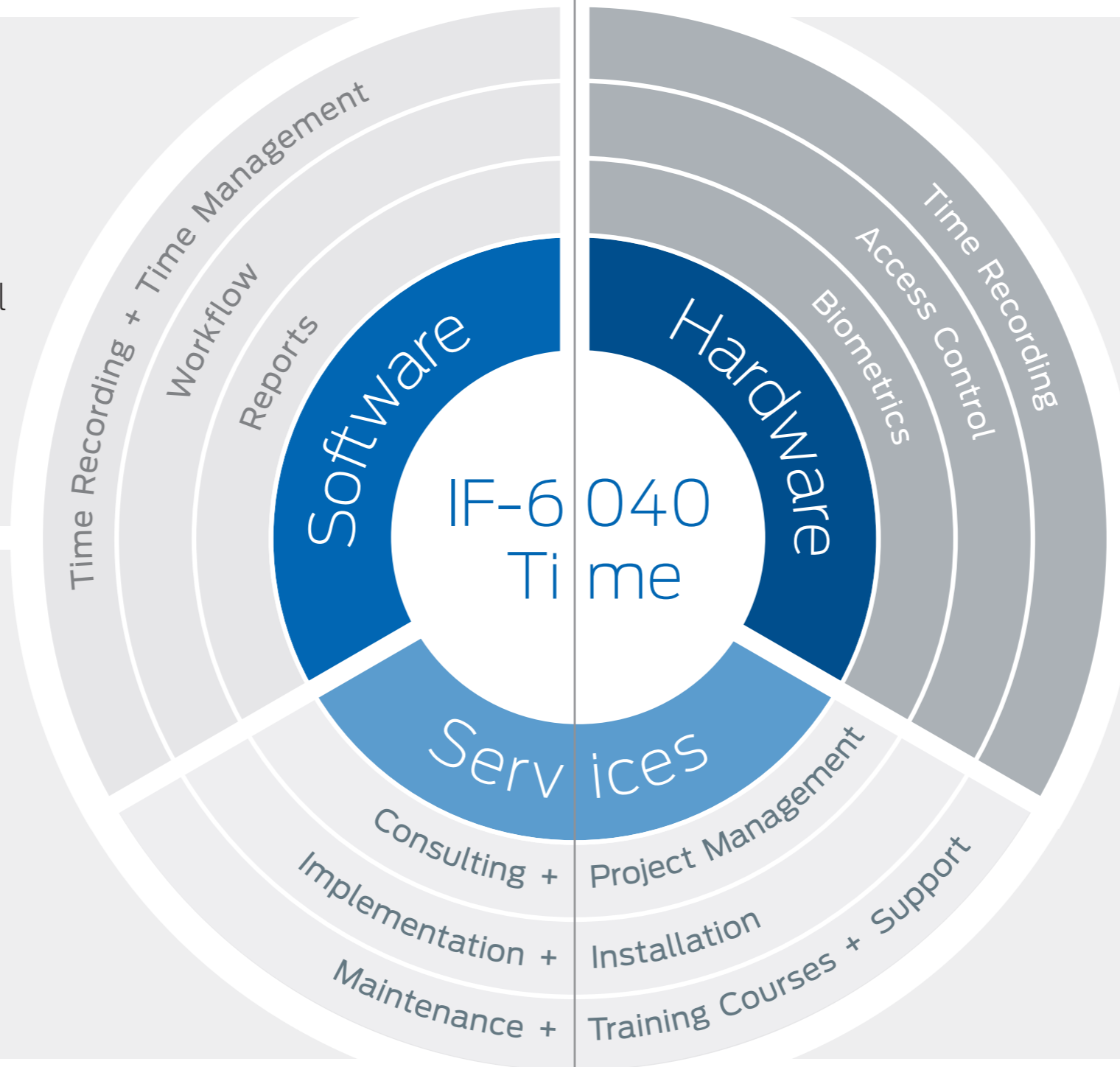
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# Time Recording from One Provider – Convenience at its Best!

Time data is the most significant foundation for your company's personnel management.

Our solution is geared towards your needs – today and in the future.



Both you and your employees benefit from time recording.

Our service offering comprises consultation, implementation, installation, maintenance, training and support.

# Everyone Benefits from Time Recording!

## Time recording from the company's point of view

Time data provides the basis for payroll accounting:

- Transfer of data to payroll system
- Automatic recalculation when corrections are made
- Consideration of different work-time models, such as part-time, fixed and flexible working hours

Time data provides the basis for sound management decisions:

- Do any additional positions need to be filled?
- Is restructuring necessary due to overstaffing or understaffing?

In accordance with the law and the company's rules:

- Minimum wage law
- Regular working hours (regulated by law)
- Company or collective agreements

More transparency leads to more employee satisfaction:

- Fairness
- Flexibility
- Reduced workload



## Time recording from the employee's point of view

Employees, who record their work times, are more motivated:

- Personal responsibility and self-dependence due to employee self-service
- Work-life balance due to flexitime

Why applicants prefer companies with a time recording system:

- Appreciation
- Equality
- Transparency
- Professionalism

Reduced Workload:

- Faster processing of vacation requests and time corrections
- Overview of attendances and absences
- Convenient absence scheduling and fast workflows

Staff retention:

Once you go flexitime, you will never go back.



# It's Never Been Easier!

### Complete focus on the user

- You want a user-friendly solution?
- You want a self-explanatory system?
- You want a state-of-the-art user interface that works intuitively like an app?

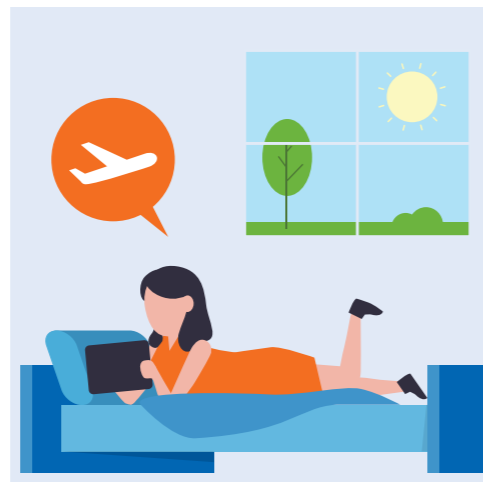
### IF-6040 Time stands for user-friendliness.

### Numerous features for maximum convenience

- Individually customizable login page and dashboard with the user's favorite features
- Search with automatic suggestions
- Management of favorites
- Recovery of last session

### With employee self-service, employees take their time into their own hands

- Time recording anytime and anywhere
- Absence time requests (e.g. vacation, business trip)
- Correction of work times
- Less work for personnel department and supervisors
- Reduction of costs and errors
- Consistent overview of time data



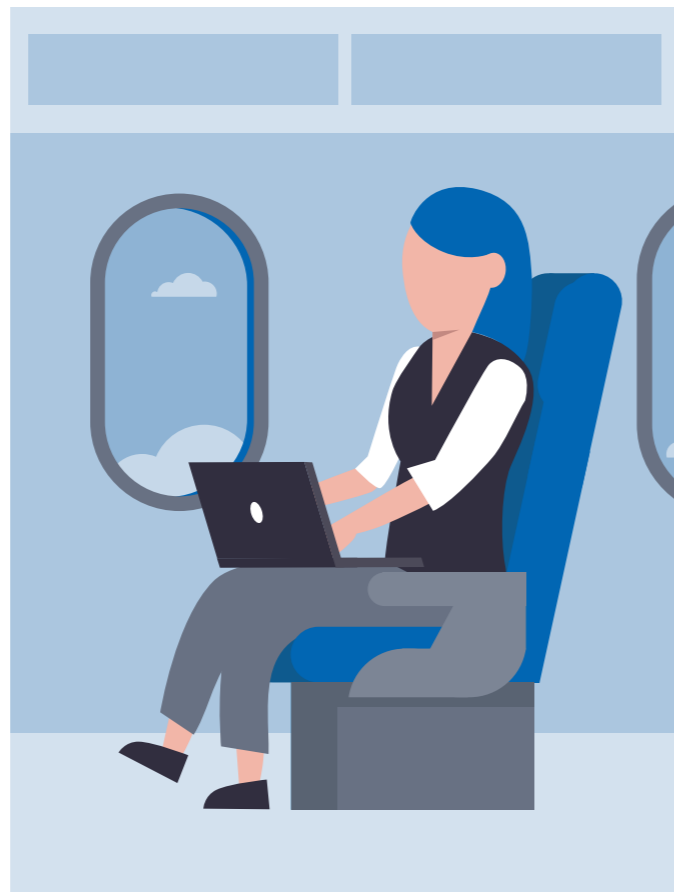
### "Time recording to go, please"

- Employees also record their work times on their mobile devices
- Work time data is significantly more up-to-date due to seamless data recording while on the go
- Work outside of the office - no problem at all: Home office, field work, construction sites
- Complete range of functions on smart phones, tablets, etc.
- Responsive design for convenient operation

## Things Run Smoothly with Workflows!



Service technician, Paul Miller, accidentally clocked out instead of specifying off-site work. Does he need to worry about the lost time? Not at all! Mr. Miller can correct his work times at any time. Once his supervisor approves his request for correction, the new data is automatically credited to his time account.

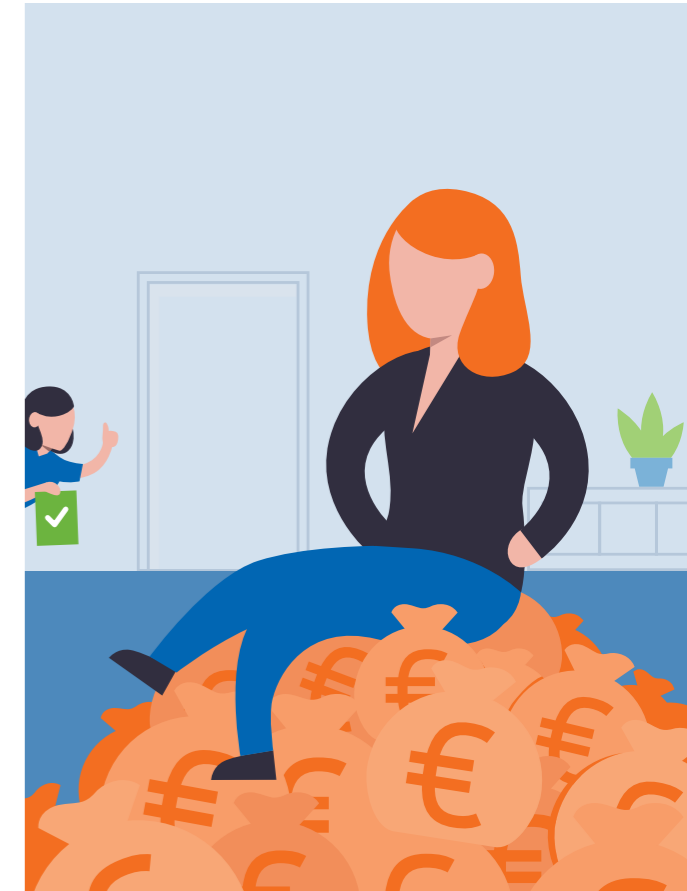


Annette Brown, a customer service representative from Stuttgart, needs to attend an important meeting in Hamburg very early on Monday morning. She wants to already make her way to Hamburg on Sunday to make sure that she gets there on time. Is Annette allowed to start her business trip outside her regular working hours from Monday to Friday?

In some cases, several approvers, such as an employee's supervisor or the works council, are required to grant approval. Do they all agree? If so, Annette can attend her appointment with a good conscience.

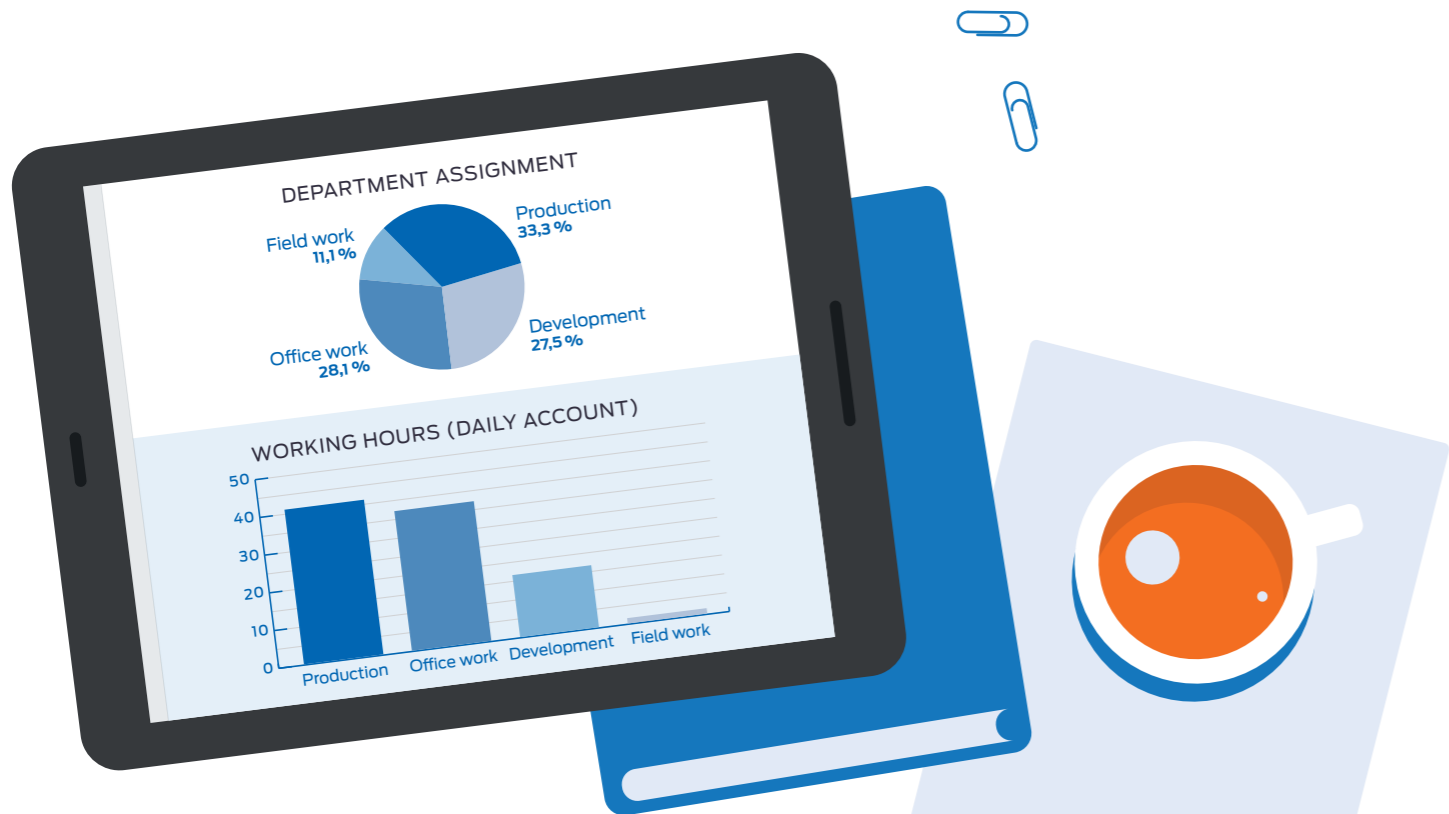
## Customize Your Processes

In the middle of the year, Kathy Green, an employee in production, is still entitled to more than half of her vacation days. The next six months promise to be a busy one for the company. Kathy therefore decides she would like to have her rendered overtime credit paid out to her. Is that possible? Yes! As soon as the personnel department approves her request, the data is automatically transmitted to the payroll system.

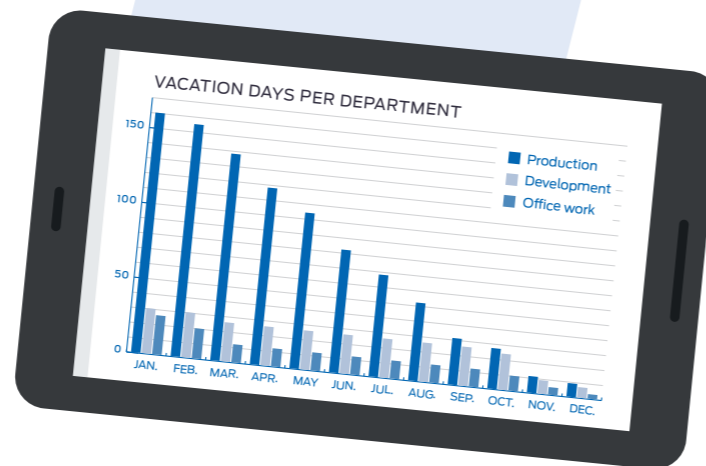


Software specialist, Tim Schulz, has accrued a significant amount of overtime and requests compensatory time off from work. Is that okay with his supervisor? If so, nothing can get in the way of his day off.

# You Know Where the Road is Headed!



A department in your company is suffering from work overload. Another department, however, is not? With the department overviews, you can see just how work times are distributed among your company.



At one point every year, the focus is on remaining vacation. The absence overview provides you with information on the number of vacation days your employees are still entitled to. React to vacation-related accruals in a timely manner!

# Whether Standard or Customized – Reports Help You Keep Track!

You decide how work times are to be evaluated in your company. In the graphical display, you can identify whether productivity, fluctuations or absences are critical, normal or good. Never get lost in a jungle of data again!



The group calendar also provides valuable information on the attendance and absence of employees within different departments. Absence scheduling made easy!

# Interflex – Services from a Single Source

## Consulting



Our expert consultants provide targeted assistance in the core business fields of access control, time & attendance recording and workforce management.

## System Introduction



Our employees introduce the Interflex system on a step-by-step basis:

1. Installation
2. Configuration
3. Initial operation

## Project Management



Specially trained and certified project managers get the jobs done on time.

## Hardware Installation



The hardware is installed on your site by our trained technical personnel.

## Training Courses



Selected topics are covered in courses that systematically build upon one another. In small groups, we introduce our system to your employees and help them become more comfortable with it. We offer standard courses in a positive learning environment as well as customized training courses at your site.

## Maintenance



Our maintenance offer for software and hardware will be tailored to your individual needs.

## Support

The members of our After Sales Team will be glad to answer any questions:

**Germany:**  
00 8000 2000 951

**Email address for technical inquiries:**  
[STM.support@allegion.com](mailto:STM.support@allegion.com)

**Austria:**  
00 8000 2000 951

**Email address for sales inquiries:**  
[STM.sales@allegion.com](mailto:STM.sales@allegion.com)

**Switzerland:**  
+41 564845166

Interflex Datensysteme GmbH  
Zettachring 16 · 70567 Stuttgart (Germany)  
Telephone: +49 711 1322-0 · Fax: +49 711 1322-111  
Email: [Interflex.info@allegion.com](mailto:Interflex.info@allegion.com)





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Interflex Datensysteme GmbH offers holistic solutions for workforce management including time management and personnel scheduling as well as customized and innovative security solutions including access control, video surveillance, security control centers, and visitor management.

With several thousand system installations managing more than 4.6 million users, Interflex is one of the international market leaders. Interflex was founded in 1976 and has been a part of the Allegion Group since 2013.

Further information is available at [www.interflex.de](http://www.interflex.de)

## About Allegion™

Allegion (NYSE: ALLE) is a global pioneer in seamless access, with leading brands like CISA®, Interflex®, LCN®, Schlage®, SimonsVoss® and Von Duprin®. Focusing on security around the door and adjacent areas, Allegion secures people and assets with a range of solutions for homes, businesses, schools and institutions. Allegion had \$2.7 billion in revenue in 2018, and sells products in almost 130 countries.

For more, visit [www.allegion.com](http://www.allegion.com)

